

Technician Supervisory Training

Program Registration

Contact Information – Street address is required. Deliveries cannot be made to a PO Box.

Company: _____ Today's Date: _____
Office Phone: _____
Mailing Address: _____
Participant 1: _____ Cell Phone: _____ IICRC Member Number: _____
Email: _____ Manager: _____
Participant 2: _____ Cell Phone: _____ IICRC Member Number: _____
Email: _____ Manager: _____

Is the mailing address for the Manager(s) the same as for the Attendee(s)? Yes No

If No, Manager's Address: _____

Payment Options – We offer two options for payment of this course: paying the full amount with your registration or monthly payments. Please indicate your payment preference:

- Option A – I will pay the full tuition of \$2,495 for the first participant and \$1,995 for each additional participant from the same company with my registration.
- Option B – For the first participant, I will pay \$495 with my registration and 5 monthly payments of \$400 each, for a total of \$2,495.

For each additional participant from the same company, I will pay \$495 with my registration and 5 monthly payments of \$300 each, for a total of \$1,995.

Method of Payment – Select one of the following payment methods.

1. Check Made Payable to: *Violand Management Associates*

2. Credit Card: Amount: \$ _____ Visa MasterCard Discover AmEx

Name on Card: _____ Today's Date: _____

Card Number: _____ Expiration (MM/YY): _____

Signature: _____ 3 or 4 digit Security Code: _____

Address where statement is received: _____

If same as above, check here:

3. Automatic Withdrawal from: Checking Savings Amount of Withdrawal \$ _____

Name on Account: _____ Bank Name: _____

9-digit Routing #: _____ Account #: _____

Signature: _____ Today's Date: _____



Technician Supervisory Training

Program Registration

My commitment.....

Program Costs and Payment Options

The cost of the program is \$2,495 for the first participant and \$1,995 for each additional participant from the same company. Payment options are explained on the registration form.

Withdrawal and Refund Policy

Once you commit to the Technician Supervisory Training program by submitting your completed registration, you are effectively reserving a seat in the class for the entire six month program cycle. The goal of the program is to operate with all seats occupied. If you withdraw from the program (or fail to show for remaining classes) anytime during the six month cycle, **your seat will remain open and will not be resold.**

Because the program requires substantial participation and because the other members of the course are counting on each member's input and participation, we have adopted a more stringent refund policy. All payments received by Violand Management Associates to cover the cost of your enrollment in the program are subject to this policy.

There will be no refunds of payments for classes that have already taken place.

If payments have already been made for future classes and you wish to cancel, you will be refunded 50% of payments made for unused classes. If you wish to cancel your enrollment before the session begins, you will receive 75% of all payments made, minus a \$250 administrative fee.

If you decide to cancel your registration, you must mail your written request to Violand Management Associates, 7026 Mears Gate Dr NW, North Canton, Ohio 44720, or email it to the Program Administrator, Scott Tackett (stackett@violand.com).

Registration Deadline and Enrollment Limit

Your completed registration form must be received by Violand Management Associates to enroll in the course. Spaces are subject to availability as the course size is limited to a maximum of twelve (12) participants. Email registration to office@violand.com, fax to 330-966-7211, or mail to Violand Management Associates, 7026 Mears Gate Drive NW, North Canton, OH 44720.

Study Materials

All study materials needed for the program are included in the program fees.

Missed Class Policy

It is vital that you attend all program classes. With a program delivered in a format where classroom instruction is highly time-concentrated, missing a class can create a hardship on your progress in the program. Should you miss all or part of a class, we ask that you watch the webinar recording of the class in its entirety and may ask you to complete an additional assignment covering the subject matter you missed. These additional assignments, in total, could extend the duration of your time in the program.

I have read and agree to the above terms of the Technician Supervisory Training program.
By signing below, I acknowledge these terms and will adhere to them to the best of my ability:

SIGNATURE _____ DATE _____

